

CONFIDENTIAL
SECURITY INFORMATION*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Assistant Director of Training (O)

DATE: 25 Jan. 52

FROM : [REDACTED]

SUBJECT: Weekly Report: 17 January-24 January '52

1. Three conferences were held this week with staff members of the OTR in connection with the UTG/A and language programs.

2. At a meeting of the Working Group on Employee Rating various recommendations for revision of the Personnel Evaluation Report were considered and some changes of a minor nature were made. The PER is still unsatisfactory as a selective device for screening out persons for a Career Development program such as we had planned in the 7 August report.

3. [REDACTED] of the Historical Unit have talked with me on three occasions in regard to some of their historical projects.

4. Mr. Garnet, previously referred to in the Weekly Report of 16 January, has asked for our assistance in finding a qualified psychologist to begin organizing their assessment "program" for improving their selection of departmental internees and FSO's.

5. We have completed a brief assessment of [REDACTED] a visionally cleared staff member of OTR. In addition we are carrying out special assessments of the two OSI employees.

6. Seven persons were tested apart from assessment - four for language courses and three for trainee slots. The testing is being done by [REDACTED]

7. [REDACTED], with the help of [REDACTED], is working on the experimental design of the conversational language testing program.

8. We are preparing a space chart for [REDACTED]

9. We continue to work on a variety of research problems pertinent to our training and testing needs, including the Guilford-Zimmerman Temperament validation study and the Logical Reasoning Test criteria analysis and norm standardization.

JOB NO. [REDACTED] BOX NO. [REDACTED] FLD NO. [REDACTED] BC NO. 132 NO CHANGE
IN CLASS [REDACTED] CLASS CHANGED TO: TS S C RET. JUST. 22
NEXT REV DATE 10 REV DATE 10/18 REVIEWER [REDACTED] TYPED DOC. 02
NO. PGS. 1 CREATION DATE [REDACTED] ORG COMP 11 OPI 11 ORG CLASS C
REV CLASS C REV COORD. AUTH: HR 70-3

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